

**FEBRUARY 23, 2021**  
**BOARD MINUTES**

Pursuant to motion of adjournment the Polk County Board of Commissioners met in regular session at 8:00 o'clock a.m., February 23, 2021 in the Commissioners Room, Government Center, Crookston, MN. Members present: Commissioner Gerald Jacobson, Commissioner Gary Willhite, Commissioner Warren Strandell, and Commissioner Joan Lee. Other present: Michelle Cote, Deputy Clerk of the Board. Commissioner Mark Holy and Charles S. Whiting, County Administrator, Clerk of the Board were absent.

**REVISED AGENDA**

A motion was made by Commissioner Lee seconded by Commissioner Willhite and adopted by unanimous vote of the Board to approve the revised February 23, 2021 agenda adding Greg Widseth, Polk County Attorney.

**CONSENT ITEMS**

A motion was made by Commissioner Strandell seconded by Commissioner Jacobson and adopted by unanimous vote of the Board to approve the below consent items:

1. Resolution (2021-23) Accepting Financial Donations On Behalf Of Polk County Sheriff's Office From Tonya Murphy On Behalf Of JaNan Erickson

**Resolution Accepting Financial Donations On Behalf Of Polk  
County Sheriff's Office From Tonya Murphy On Behalf Of  
JaNan Erickson**  
**RESOLUTION (2021-23)**

The following resolution (2021-23) was offered by Commissioner Strandell:

WHEREAS, Pampered Chef Consultant Tonya Murphy made a financial donation on behalf of JaNan Erickson in the amount of \$114.00 to support the Polk County Sheriff's Office K-9 program in Polk County; and

WHEREAS, Polk County Sheriff's Office, wishes to have the County Board formally accept these financial donations on behalf of Polk County Sheriff's Office and put towards K-9 program.

NOW THEREFORE BE IT RESOLVED, By the County Board of Polk County, Minnesota as follows:

1. The donation from Tonya Murphy on behalf of JaNan Erickson, which is listed above, is hereby accepted by the Polk County Board of Commissioners on behalf of the Polk County Emergency Management Office.

Commissioner Jacobson seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Lee, Jacobson, Willhite and Strandell. NAYS: None.

## **COUNTY BOARD MEMBERS ISSUE FORUM**

1. Commissioner Jacobson brought forth that he participated in a Northwestern Mental Health Center meeting where the focus was medical hacking and spam.
2. Commissioner Willhite brought forth that he attended a senior citizen's meeting at the Golden Link Center, a Crookston City Council meeting in addition to participating in the AMC Legislative Conference.
3. Commissioner Strandell brought forth that he attended the ATP (Area Transportation Partnership meeting where the focus was the ranking and distribution of projects. The bridge project in Roseau was ranked the highest.
4. Commissioner Lee brought forth that she participated in the Household Hazardous Waste meeting where she was elected Chairperson. The focus of the meeting was the performance evaluation of the manager in addition to step increases for staff. She also attended the East Polk SWCD meeting where the drainage issues of the Vesledahl/MNDOT property were discussed. She also participated in the AMC Legislative Conference.

## **SHERIFF**

Jim Tadman, Polk County Sheriff came before the Board with matters pertaining to his department:

1. **Resolution (2021-24) Approving City Of Minneapolis Agreement With The County Of Polk On Behalf Of Its Sheriff**

### **Resolution Approving City Of Minneapolis Agreement With The County Of Polk On Behalf Of Its Sheriff RESOLUTION (2021-24)**

The following resolution (2021-24) was offered by Commissioner Strandell:

WHEREAS, The County of Polk on behalf of its Sheriff desires to enter into Mutual Aid Agreement with the City of Minneapolis, a Minnesota municipal corporation ("Minneapolis") and Polk County, a governmental entity acting through its Sheriff's Office, hereinafter referred to as Polk County Sheriff's Office. This agreement shall be in full force and effect from March 1, 2021, through March 1, 2022, unless terminated earlier by one of the parties as provided by terms of this agreement.

NOW THEREFORE BE IT RESOLVED, By the County Board of Polk County, Minnesota as follows:

1. That the Mutual Aid Agreements is between the City of Minneapolis acting through its Minnesota municipal corporation ("Minneapolis") and the County of Polk on behalf of its Sheriff are hereby approved.
2. That the Sheriff, James Tadman, or his or her successor, is designated the Authorized Representative for the Sheriff.

3. That Gerald Jacobson, the Chair of the County of Polk and Charles Whiting, the County Board Clerk, are authorized to sign the Minneapolis Mutual Aid Agreement.

Commissioner Lee seconded the foregoing resolution, and it was declared adopted upon the following vote. YEAS: Lee, Jacobson, Willhite and Strandell. NAYS: None.

**2. Monthly Sheriff Reports**

The January 2021 monthly Sheriff reports were presented and discussed with the Board. (Reports on file in the Administrator’s Office)

**HIGHWAY**

Richard Sanders, Polk County Highway Engineer came before the Board with matters pertaining to his department:

**1. Replace Maintenance Man II Position**

Due to a resignation of a Maintenance Man II position a motion was made by Commissioner Willhite seconded by Commissioner Strandell and adopted by unanimous vote of the Board to allow the Polk County Highway Department to fill the Maintenance Man II position and authorize Human Resources to advertise for this position.

**2. Bridge Replacement Priority List**

**Bridge Replacement Priority List**  
**RESOLUTION (2021-22)**

The following resolution (2021-22) was offered by Commissioner Strandell:

WHEREAS, Polk County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal, supplied by local citizenry and local units of government; and

WHEREAS, Polk County has identified those bridges that are high priority and that require replacement, rehabilitation, or removal within the next five years;

WHEREAS, Polk County has determined that the following deficient bridges on the County State Aid Highway, County Road and Township systems are a high priority and require replacement or rehabilitation and

Bridge No.	New Bridge No.	Road No.	Estimated Proj. Cost	Federal	Local	Bridge Funds	Proposed Const. Yr.
60J27	60L57	Esther	80,000		20,000	60,000	2021
7041	60567	CSAH 1	800,000		400,000	400,000	2021
7042	60568	CSAH 1	800,000		400,000	400,000	2021
5767	60565	CSAH 1	4,000,000		500,000	3,500,000	2022
LT10	60L49	Brandsvold	150,000		10,000	140,000	2021
60504	60L55	CSAH 9	600,000		300,000	300,000	2021

L7619	60570	Columbia	800,000		10,000	790,000	2021
LT10	60L51	Euclid	75,000		5,000	70,000	2021
LT10	60L52	Euclid	75,000		5,000	70,000	2021
LT10	60L53	Grove Park	75,000		5,000	70,000	2021
LT10	60L54	Hammond	200,000		20,000	180,000	2021
LT10	60L56	CSAH 21	400,000		200,000	200,000	2022
7097	60569	CSAH 7	4,000,000		500,000	3,500,000	2022
L7510		Euclid	65,000		5,000	60,000	2022
L5792		Kertsonville	75,000		5,000	70,000	2022
L7624		Lessor	75,000		5,000	70,000	2022
L5788		Chester	400,000		20,000	380,000	2022
L7522		Scandia	400,000		20,000	380,000	2022

WHEREAS, Local roads play an essential role in the overall state transportation network and local bridges are the critical component of the local road systems, and

WHEREAS, The State's support for the replacement or rehabilitation of local bridges continues to be crucial to maintaining the integrity of the local road systems and is necessary for the county and townships to proceed with the replacement or rehabilitation of the high priority deficient bridges described above; and

WHEREAS, Polk County intends to proceed with replacement or rehabilitation of these bridges as soon as possible when Funds are available.

FURTHERMORE, Polk County does hereby request authorization to replace, rehabilitate, or remove such bridges; and

FURTHERMORE, Polk County does hereby request financial assistance with eligible approach grading and engineering costs on township bridges, as provided by law.

NOW THEREFORE BE IT RESOLVED, That Polk County commits that it will proceed with the design and contract documents for these bridges immediately after being notified that funds are available in order to permit construction to take place within one year of notification.

Commissioner Lee seconded the foregoing resolution and it was declared adopted upon the following vote: YEAS: Lee, Jacobson, Willhite and Strandell. NAYS: None

**3. Resolution (2021-25) Acknowledging Street Construction**

**Resolution Acknowledging Street Construction**  
**RESOLUTION (2021-25)**

The following resolution (2021-25) was offered by Commissioner Lee:

BE IT RESOLVED, That the County Board of Commissioners of Polk County supports the City of Fosston's application to the Minnesota Department of Transportation State Aid for Local Transportation Division (Mn/DOT) for funding through the Local Road Improvement Program (LRIP).

WHEREAS, The proposed project would re-construct a paved non-urban type street of 400<sup>th</sup> St SE between county road 6 and county road 30.

WHEREAS, Utilities would be the responsibility of the City of Fosston.

BE IT FURTHER RESOLVED, That Polk County acknowledges herewith that it is willing to be the project sponsor knowing full well that such sponsorship includes a willingness to secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules and regulations.

BE IT FURTHER RESOLVED, That Rich Sanders is hereby authorized to act as agent on behalf of the City of Fosston.

WHEREAS, The Minnesota Department of Transportation (Mn/DOT) has determined that for projects implemented with LRIP funds, cities under 5000 in population, are required to secure county sponsorship for the project, and

WHEREAS, The City of Fosston, Rosebud and Brandsvold Townships have authorized the County of Polk to act as the sponsoring agency for the City of Fosston for the LRIP, and

WHEREAS, The County of Polk is the project sponsor for the LRIP project within the City of Fosston, Rosebud and Brandsvold Townships.

WHEREAS, The Fosston City Council, Rosebud and Brandsvold Townships support the project.

WHEREAS, The City of Fosston, Rosebud and Brandsvold townships agree to reimburse Polk County for the engineering; and

THEREFORE BE IT RESOLVED, That the Project Sponsor hereby agrees to assume full responsibility for the design, construction, operation and maintenance of property and facilities related to the aforementioned transportation enhancement project.

Commissioner Willhite seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Lee, Jacobson, Willhite and Strandell. NAYS: None.

**\*COUNTY ATTORNEY**

Greg Widseth, Polk County Attorney came before the Board with matters pertaining to his department:

**1. Clerk Typist Cashier III Vacancy**

Due to a Clerk Typist Cashier III vacancy in the County Attorney's Office a motion was made by Commissioner Willhite seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve posting and hiring a Clerk Typist Cashier III position to fill the vacancy.

With no further business the Board adjourned to reconvene at 8:00 a.m., March 2, 2021.

---

Gerald Jacobson, Chair

---

Michelle Cote, Property Records Director  
Deputy Clerk of the Board