

APRIL 27, 2021
BOARD MINUTES

Pursuant to motion of adjournment, the Polk County Board of Commissioners met in regular session at 8:00 o'clock a.m., April 27, 2021. Members present: Commissioner Warren Strandell, Commissioner Joan Lee, Commissioner Gerald Jacobson, Commissioner Gary Willhite, Commissioner Mark Holy and Charles S. Whiting, County Administrator, Clerk of the Board. Others present Michelle Cote, Deputy Clerk of the Board.

REVISED AGENDA

A motion was made by Commissioner Willhite seconded by Commissioner Jacobson and adopted by unanimous vote of the Board to approve the revised April 27, 2021 Board agenda adding the Draft Resolution (2021-37) under Planning and Zoning and adding No. 1 under Chuck Whiting, Polk County Administration.

ACTING CHAIR

A motion was made by Commissioner Strandell seconded by Commissioner Holy and adopted by unanimous vote of the Board to approve Commissioner Lee to act as Chairperson for the April 27, 2021 meeting.

CONSENT ITEMS

No consent items for this meeting.

COUNTY BOARD MEMBERS ISSUE FORUM

1. Commissioner Strandell brought forth that he attended the East Grand Forks Mayor's State of the City Address.
2. Commissioner Lee brought forth that she attended the SCHSAC meeting in addition to the Polk County Planning Commission meeting.
3. Commissioner Jacobson brought forth that he attended the Northwestern Mental Health meeting.
4. Commissioner Willhite brought forth that he attended the Planning Commission Board of Adjustment meeting.
5. Commissioner Holy brought forth that he attended Middle Snake River Watershed One Watershed One Plan policy meeting. He also attended the East Grand Forks Mayor's State of the City Address in addition to the Polk County Planning Commissioner meeting. Discussion was brought forth regarding a letter received from the East Grand Forks Fire department and a location outside of the city limits where straw is being stored.

SHERIFF

James Tadman, Polk County Sheriff provided written reports to the Board department:

1. Monthly Sheriff Reports

The March 2021 monthly Sheriff reports were presented and discussed with the Board. (Reports on file in the Administrator's Office)

HIGHWAY

Richard Sanders, Polk County Highway Engineer came before the Board with matters pertaining to his department:

1. 2021 Dumpster Quote – Maple Lake Park

A motion was made by Commissioner Jacobson seconded by Commissioner Willhite and adopted by unanimous vote of the Board to award to 2021 dumpster quote for Maple Lake Park to Regional Sanitation Service, Crookston, MN.

2. Polk County & Grove Park Township Agency Agreement

A motion was made by Commissioner Holy seconded by Commissioner Jacobson and adopted by unanimous vote of the Board to approve the Agency Agreement between Polk County and Grove Park Township. (Agreement on file in the Administrator's Office)

3. 2021/2022/2023 Toilets/Septic Quote Maple Lake Park/Tilberg Park

A motion was made by Commissioner Willhite seconded by Commissioner Jacobson and adopted by unanimous vote of the Board to award the dumpster quote to M&K Porta Potties, Grand Forks, ND for Maple Lake Park in the annual amount of \$8,167.00 for the years of 2021, 2022 and 2023.

A motion was made by Commissioner Jacobson seconded by Commissioner Holy and adopted by unanimous vote of the Board to award the dumpster quote to Solid Bottom Septic LLC, Bagley, MN in the annual amount of \$450.00 for the years of 2021, 2022 and 2023.

PROPERTY RECORDS

Michelle Cote, Property Records Director came before the Board on behalf of Mark Landsverk, Assessor with matters pertaining to the Assessor's Department:

1. Abatement Requests

A motion was made by Commissioner Strandell seconded by Commissioner Holy and adopted by unanimous vote of the Board to approve the following abatement requests:

Name/Address	Parcel #/Legal Description	Amount of Tax Reduction	Reason
RONALD J PERREAULT LIFE ESTATE 14144 250 TH ST SW RED LAKE FALLS, MN 56750	29.00048.00 SE4 Section 13 Township 150 Range 045	\$2,202	CLERICAL ERROR, HOMESTEAD NOT APPLIED, 2019 ASSESSMENT PAYABLE 2020
ENBRIDGE ENERGY LP PO BOX 2629 ADDISON, TX 75001	93.10001.00	\$5,230	CLERICAL ERROR, VALUE CORRECTION, 2020 ASSESSMENT PAYABLE 2021

PLANNING AND ZONING

Jacob Snyder, Assistant Environmental Services Administrator came before the Board with matters pertaining to Planning and Zoning. John Zavoral of RJ Zavoral & Sons Inc., addressed the board.

1. Resolution (2021-37) Interim Use Permit For RJ Zavoral & Sons Inc. To Operate An Asphalt Plant And Contractor Yard Requested To Be Valid For 10 Years From Date Of Issuance

Resolution (2021-37) was offered by Commissioner Jacobson seconded by Commissioner Holy and adopted upon the following vote: YEAS: Lee, Jacobson, Willhite, Strandell and Holy. NAYS: None. See Resolution (2021-37) on file in the Administrator's Office.

ADMINISTRATION

Chuck Whiting, Polk County Administrator came before the Board with matters pertaining to his department:

1. **Consideration of Capital Projects for Capital Improvements Bond Funds

Discussion along with handouts were presented to the Board regarding the consideration of capital projects for capital improvements bonds fund. The Board reviewed the proposal to upgrade the HVAC system at the Juvenile Detention Facility to be paid for with the 2020 CIP bond proceeds. A motion was made by Commissioner Willhite seconded by Commissioner Strandell and adopted by unanimous vote of the Board to amend the 2020 resolution listing CIP projects for the bond and to consider others that may be eligible to use existing funds. (Handouts on file in the Administrator's Office)

With no further business the Board adjourned to reconvene at 8:00 o'clock a.m., May 4, 2021.

Gerald Jacobson, Chair

Charles S. Whiting, Polk County Administrator
Clerk of the Board