

Name of County

Polk County, Minnesota

Date of Meeting

February 15, 2022, Convened at 8:00 A.M. – Adjourned at 9:19 A.M.

Board Members Present

Joan Lee – Chair

Warren Strandell – Vice Chair

Paula Waters – Secretary

Cathy Gutterud – Board Member

Board Members Absence

Gary Willhite – Commissioner

Gerald Jacobson – Commissioner

Mark Holy – Commissioner

Staff Present

Karen Warmack, Director

Randy Beggs, Fiscal Supervisor I

Betty Solie, Support Services Supervisor

Heather Mackner, Case Aide

Molly Paulsrud, Social Services Supervisor

Victoria Ramirez, Social Services Supervisor

Megan Starr, Social Services Supervisor

Erin Dimich, Social Worker CPS

Taylor Huss, Social Worker CPS

Others Present

Chuck Whiting, County Administrator

Minutes

A motion was made by Commissioner Strandell, seconded by Board Member Gutterud and adopted unanimous vote of the Board to approve the Minutes from the January 18, 2022, Polk County Social Service Board Meeting.

Agenda

A motion was made by Board Member Waters, seconded by Board Member Gutterud and adopted by unanimous vote of the Board to approve the meeting Agenda for February 15, 2022, Polk County Social Service Board Meeting.

Review of the Cases and Claims

A motion was made by Commissioner Strandell, seconded by Commissioner Lee, and adopted by unanimous vote of the Board to approve the Cases and Claims as follows:

Admin

Administration

\$67,867.24

Employee & Board

\$713.92

Medicare Part B2	\$850.50
Medicare Part B	\$10,543.50

Non-Public

Special Run	\$51.00
MA Insurance	\$457.40
POS 01-31-22	\$50,163.47
Payroll – Paydate 2-4-22 1 st of the Month	\$344,988.66
POS 2-18-22	\$8,485.44
Payroll – Paydate 2-18-22	\$180,099.60
MA Insurance	\$351,890.00
Medical Transportation	\$15,761.62
	\$15,079.09

Warrants for Publication

Warrants Approved on 2/15/2022 for Payment 1/19/2022

<u>Vendor Name</u>	<u>Amount</u>
2 Payments less than 2000	\$51.00
Final Total:	\$51.00

Warrants for Publication

Warrants Approved on 2/15/2022 for Payment 2/04/2022

<u>Vendor Name</u>	<u>Amount</u>
Fleet Services	\$5,320.44
5 Payments less than 2000	\$3,165.00
Final Total:	\$8,485.44

Warrants for Publication

Warrants Approved on 2/15/2022 for Payment 2/18/2022

<u>Vendor Name</u>	<u>Amount</u>
Carlin Family Funeral Service	\$2,650.00
DHS – SWIFT	\$24,745.69
Polk County Administrator	\$18,683.64
Roseau County Social Service Center	\$4,445.00
Stenshoel-Houske	\$5,300.00
Verizon Wireless	\$4,456.45
26 Payments less than 2000	\$7,586.46
Final Total:	\$67,867.24

Warrants for Publication

Warrants Approved on 2/15/2022 for Payment 2/18/2022

<u>Vendor Name</u>	<u>Amount</u>
9 Payments less than 2000	\$713.92
Final Total:	\$713.92

Personnel

The Director informed the Board regarding the Probationary Appointment of Karly Resendiz, Social Worker, effective February 7, 2022.

The Director reviewed with the Board the Personnel Organizational Chart dated February 15, 2022.

Budget

The Director and Randy Beggs, Fiscal Supervisor I, reviewed with the Board the following Budget Reports:

Social Services Budget Report – January 2022.

2021 Social Services Budget Review – January 2022.

Social Services Month End Fund Balance Summary – 1999 through January 2022.

Out-of-Home Placement Cost Expenditures Report – 2020 through January 2022.

Out-of-Home Placement Report – January 2022.

Burial Expense Report – 2021 through January 2022.

Adult Mental Health Placement Costs for State Operated Services – January 2022.

County Board Information

Interstate Agreement with Altru Health Systems for the treatment of individuals with mental illness effective from January 1, 2022, through December 31, 2024. Referred to County Board.

Program Information

Adult Mental Health Commitments Report – January 2022.

Screened in Child Protection Report – January 2022.

Income Maintenance Unit 2022 Active Cases by Program Report.


Income Maintenance Unit 2021 Active Cases by Program Report.

Other

Megan Starr, Social Services Supervisor, Taylor Huss, Social Worker CPS, and Erin Dimich, Social Worker CPS spoke to the Board regarding Indian Child Welfare Act (ICWA).

Molly Paulsrud, Social Services Supervisor, shared correspondence with the Board that was sent to Senator Mark Johnson dated January 14, 2022, regarding Elderly Waiver Services-Polk County.

Victoria Ramirez, Social Services Supervisor and Molly Paulsrud, Social Services Supervisor spoke to the Board regarding Demographic and program dashboard for Disability unit and Long-Term Care unit.


Karen Warmack, Director
Polk County Social Service Center


Chairman, County Social Service Board

Attest: 
Secretary, County Social Service Board