

(These Minutes Were Not Published Due To Lack Of Quorum)
FEBRUARY 15, 2022
MEETING NOTES ONLY

Pursuant to motion of adjournment the Polk County Board of Commissioners met in session at 9:30 o'clock a.m., February 15, 2022, in the Commissioners Room, Government Center, Crookston, MN. Members present: Commissioner Warren Strandell, Commissioner Joan Lee, and Charles S. Whiting, County Administrator, Clerk of the Board. Others present Valerie Bjerk, Deputy Clerk of the Board. Commissioner Gerald Jacobson, Commissioner Gary Willhite, Commissioner Mark Holy were absent. **(Due to lack of a quorum, the Board meeting was held for discussion only. No motions were made).**

AGENDA

The February 15, 2022, Board agenda was revised due to a lack of a quorum.

COUNTY BOARD MEMBERS ISSUE FORUM

1. Commissioner Strandell brought forth that he attended the Tri-County Community Corrections meeting where jail numbers and various costs were discussed. David Drown Associates conducted a salary comparison. Discussion of grants also took place. He also attended the Northwest Regional Development Commission meeting where changes in management position were discussed.
2. Commissioner Lee brought forth that she attended the Clearwater One Water One Plan meeting, discussion took place regarding possible upcoming projects. She also attended the (SCHSAC) State Community Health Services Advisory Committee meeting. Also attended was an Extension meeting and she participated in the Radio Program. Phone calls were also received pertaining to the property lines in Lengby, MN.

CITY OF FOSSTON

1. Request for Polk County Letters of Support for Two Economic Development Agency Grant Applications

Discussion was held with the Board regarding the City of Fosston Industrial Park Expansion/Airport Infrastructure & Airport Hangar EDA EEA Grant Request and the City of Fosston Wastewater Expansion EDA EAA Grant Request. Maps were also presented and discussed with the Board. Letters of support for two City of Fosston EDA projects grant applications for the hangar project and the city wastewater project were both presented and signed by the Board. (Letters of support and maps on file in the Administrator's Office)

a. Industrial Park/Airport Infrastructure – 5 Unit Hangar – Jerry Bolin of Karvakko Engineering and Surveying

Discussion was held with the Board regarding the Industrial Park/Airport Infrastructure – 5 Unit Hangar project.

b. City Wastewater Project – Lee Cariveau of Widseth

Discussion was held with the Board regarding City of Fosston's wastewater project.

FINANCE

Ron Denison, Finance Director came before the Board with matters pertaining to his department:

1. Payment in Advance for the Monthly Commissioner Warrants and the Procurement Card (p-card)

A memo was presented and signed by the Board Chair and the Polk County Administrator allowing payment in advance for the monthly Commissioner Warrants and the Procurement Card.

VICTIM ASSISTANCE

Dana Johnson, Victim Assistance Specialist came before the Board with matters pertaining to Victim Assistance:

1. Update On Coordinated Victim Service Program

An update was given to the Board regarding the Coordinated Victim Service Program.

ADMINISTRATION

Chuck Whiting, Polk County Administrator came before the Board with matters pertaining to his department:

1. 2022 Capital Improvements Plan

A handout for the 2022 through 2026 Five-Year Capital Improvement Plan For Capital Improvement Financing Purposes/Public Hearing March 1, 2022 was discussed and presented to the Board. (Handout on file in the Administrator's Office)

2. American Rescue Plan

A spreadsheet was presented to the Board along with discussion regarding the direction, scope, and specifics about use of the County's ARPA funds. (Spreadsheet on file in the Administrator's Office)

The two Commissioners concluded at 11:20 a.m. The Board will reconvene at 9:30 o'clock a.m., February 22, 2022. These notes are for recording purposes only since this was not an official Board meeting due to lack of a quorum.