

FEBRUARY 21, 2023
BOARD MINUTES

Pursuant to motion of adjournment, the Polk County Board of Commissioners met in regular session at 9:30 o'clock a.m., February 21, 2023. Members present: Commissioner Warren Strandell, Commissioner Gary Willhite, Mark Holy, and Charles S. Whiting, County Administrator, Clerk of the Board. Others present Samuel Melbye, Deputy Clerk of the Board and Valerie Bjerk, Deputy Clerk of the Board. Members absent: Commissioner Joan Lee.

AGENDA

A motion was made by Commissioner Willhite seconded by Commissioner Holy and adopted by unanimous vote of the Board to approve the February 21, 2023, agenda.

CONSENT ITEMS

A motion was made by Commissioner Willhite seconded by Commissioner Holy and adopted by unanimous vote of the Board to approve the February 21, 2023, consent items:

1. Approve the February 7, 2023, Board minutes.
2. Approve Commissioner Warrants: General Revenue Fund, \$160,900.98; Public Works Fund, \$79,290.77; Public Safety Fund, \$76,378.49; Public Health Fund, \$18,952.17; Forfeited Tax Sale Fund, \$440.00; Special Assessments (Ditch) Fund, \$33,793.00; Environmental Services Fund, \$217,344.74; Resource Recovery Fund, \$160,345.60; Landfill Fund, \$39,871.79; Agency Fund, \$41,138.71; Per Diems, \$2,550.00; Meal Reimbursements (without overnight lodging), \$58.91 and Sign Audit List.
3. Approve payment to US Bank, St. Louis, MO in the amount of \$263,505.56 for procurement card purchases.

COUNTY BOARD MEMBER ISSUE FORUM

1. Commissioner Strandell brought forth that he attended the following meetings:
 - a. Tri-County Community Corrections – jail occupancy discussion.
 - b. Northwest Regional Development Commission – audit discussion.
 - c. Area Transportation Partnership – project discussion/grants.
 - d. Call from Green Acres Apartment – options discussion.
2. Commissioner Willhite brought forth that he attended the following meetings:
 - a. KROX Updates – visited with Reitmeier Establishment downtown Crookston.
 - b. Humane Society – changes within building.
 - c. Extension – increases in the 4-H Program, hiring a clerical position discussion.
 - d. Justice Center Building – occupancy discussion.
 - e. Tri-Valley Opportunity Council – Fournet Building/Level 1 Educational Center discussion.
 - f. Tri-Valley Transit – building and rides discussion.
 - g. Inter-Governmental/EGF – projects and activities discussion.
 - h. Crookston Downtown Development – summer events discussion.
3. Commissioner Holy brought forth that he attended the following meetings:
 - a. Extension discussion.
 - b. Zoom meeting Red River Snake River 1 Watershed Plan – prioritizing projects.

- c. Drainage Conference/AMC Alexandria – drainage projects/drainage authorities.

HIGHWAY

Richard Sanders, Polk County Highway Engineer came before the Board with matters pertaining to his department:

- 1. County Ditch 99 Maintenance Request**

A motion was made by Commissioner Holy seconded by Commissioner Willhite and adopted by unanimous vote of the Board to approve the work in CD 99 by One Watershed and FEMA Disaster Recovery and name Richard Sanders as Engineer over the project.

- 2. 2024 Single Axle Diesel Truck**

A motion by Commissioner Willhite seconded by Commissioner Holy and adopted by unanimous vote of the Board to award the quote to Boyer Ford Trucks, Inc., Duluth, MN in the amount of \$83,495.15 for a 2023 Single Axle Diesel Truck.

SOCIAL SERVICES

Karen Warmack, Social Services Director came before the Board with matters pertaining to her department:

- 1. 2023-2024 Contract with Sanford Health Network North to Provide Crisis Services**

A motion was made by Commissioner Holy seconded by Commissioner Willhite and adopted by unanimous vote of the Board to approve the children and adult services behavioral health crisis grant to Sanford Health Network North in the amount of \$686,882.00 in 2023 and \$785,059.00 for 2024. (Contract on file in the Administrator's Office)

- 2. 2023-2024 Contract with Alluma to Provide Crisis Services**

A motion was made by Commissioner Willhite seconded by Commissioner Holy and adopted by unanimous vote of the Board to approve the Children and Adult Services Behavioral Health Crisis Grant to Alluma in the amount of \$1,160,826.00 in 2023 and \$1,338,980.00 for 2024 as presented to the Board. (Contract on file in the Administrator's Office)

ADMINISTRATION

Chuck Whiting, Polk County Administrator came before the Board with matters pertaining to his department:

- 1. Juvenile Detention Facility Construction Payment – Change Order No. 1**

Discussion along with Change Order No. 1 was presented to the Board. A motion was made by Commissioner Holy seconded by Commissioner Willhite and adopted by unanimous vote of the Board to approve Change Order No. 1 for payment of work at the Juvenile Detention Facility to Diversified Contractors, Inc., Fargo, ND in the amount of \$238,260.00. (Change Order No. 1 on file in the Administrator's Office)

- 2. Consideration of City of East Grand Forks Request Re: County Financial Participation in SRF Consulting Bridge Study**

Richard Sanders, Polk County Highway Engineer discussed Polk County's financial participation in SRF Consulting Bridge Study. (David Murphy, East Grand Forks City Administrator was also present) The City of East Grand Forks, MN has taken the lead to coordinate a bridge study with Polk and Grand Forks Counties and the City of East Grand Forks. A motion was made by Commissioner Willhite seconded by Commissioner Holy and adopted by unanimous vote of the Board to commit Polk County to a not-to-exceed cost of \$20,000.00 for a Red River Bridge Crossing Study with the City of East Grand Forks, Grand Forks County, and the City of Grand Forks. Handouts were also presented to the Board. (Handouts on file in the Administrator's Office)

COMMISSIONER WARRANTS

A motion was made by Commissioner Willhite seconded by Commissioner Holy and adopted by unanimous vote of the Board that the following Commissioner Warrants were approved:

COMMISSIONER WARRANTS

DATED 02/24/2023

APPROVED 02/21/2023

(See Next Page)

<u>Vendor Name</u>	<u>Amount</u>
Accent Wire Holdings LLC	2,235.29
Acuity Specialty Products Inc	2,049.86
Auto Value - Crookston	3,493.99
Bemidji Welders Supply	9,334.38
Bertils Gravel & Excavation Llc	7,595.00
Brost Chevrolet Inc	3,856.38
Church & Dwight Co Inc	29,122.80
Code 4 Services Inc	8,282.63
Crookston Fuel Company	11,322.60
D & T Ventures, LLC	3,307.50
Evenaire Systems Inc	3,230.00
Fargo Freightliner	2,309.25
Fjerstad Trucking Inc	3,120.00
GP Excavating LLC	18,880.00
Haller Overhead Door Inc	2,158.84
Headwaters Regional	3,500.00
Hennen Equipment Inc	17,667.05
HN Quality Plumbing Inc	6,446.47
Intradyn	5,160.00
Johnson Controls	14,204.90
Jsb Engineered Solutions	15,720.16
K & L Inc	5,606.97
Kimball Midwest	4,410.68
League Of Minnesota Cities	2,880.00
Lenes Sand & Gravel Inc	6,175.00
Lexipol, LLC	2,125.00
LSQ Funding Group LC	3,218.37
Lunseth Plumbing & Heating Co	4,490.83
MCCC MI 33	3,225.78
MN Counties Intergov'l Trust	2,317.00
Mn Resource Recovery Assoc	4,620.00
MN Sheriffs' Association	9,405.79
Mn Valley Testing Labs	8,867.26
MnCCC Lockbox	107,445.50
Morris Electronics Inc	12,814.55
Northdale Oil Inc	3,328.00
Northern Propane	6,698.49
Nw Mn Household Hazardous	13,343.80
Pemberton Law PLLP	6,466.00
Polk County	197,804.48
Polk County Highway Department	13,738.05
POMPS Tire Service Inc	7,280.89

Powerplan OIB	38,594.89
Pro West & Associates Inc	4,208.40
Proulx Refrigeration	2,384.50
Road Machinery and Supplies Co.	6,689.95
Schulz Carpeting	6,917.00
Strata Corporation	4,880.16
SunSource	5,549.18
Todd's Tire Service Inc	2,813.99
True North Steel	14,913.00
US Bank Voyager Fleet Sys	3,650.48
Visual Labs Inc	22,104.00
Ziegler Inc	3,357.76
Ziegler Inc	5,402.31
232 Payments less than 2000	107,694.84
Final Total:	828,420.00

With no further business the Board adjourned to reconvene at 8:00 o'clock a.m., February 28, 2023.

Warren Strandell, Chair

ATTEST:

Charles S. Whiting, County Administrator
Clerk of the Board