

FEBRUARY 28, 2023
BOARD MINUTES

Pursuant to motion of adjournment the Polk County Board of Commissioners met in regular session at 8:00 o'clock a.m., February 28, 2023, in the Commissioners Room, Government Center, Crookston, MN. Members present: Commissioner Warren Strandell, Commissioner Gary Willhite, Commissioner Joan Lee, Commissioner Mark Holy. Polk County Administrator Chuck Whiting was absent. Others present Samuel Melbye, Deputy Clerk of the Board.

AGENDA

A motion was made by Commissioner Lee seconded by Commissioner Holy and adopted by unanimous vote of the Board to approve the February 28, 2023, agenda.

CONSENT ITEMS

A motion was made by Commissioner Willhite seconded by Commissioner Holy and adopted by unanimous vote of the Board to approve the below consent item:

1. Approve the February 21, 2023, Board minutes.

COUNTY BOARD MEMBERS ISSUE FORUM

1. Commissioner Willhite brought forth that he attended the following meetings:
 - a. AMC Legislative Conference (virtual)
 - i. Legislator meeting with Representative Kiel and Senator Johnson (virtual)
2. Commissioner Strandell brought forth that he attended the following meetings:
 - a. Planning and Zoning
3. Commissioner Lee brought forth that she attended the following meetings:
 - a. Radio Program
 - b. Extension Service Committee
 - c. Household Hazardous Waste
 - d. East Polk Soil & Water Conservation District
 - e. DAC
 - f. Reaching Rural - Washington, D.C.
 - g. AMC Legislative Conference (virtual)
 - h. State Community Health Services Advisory Committee
 - i. AMC Health & Human Services Policy
 - i. Elected Vice Chair of Health & Human Services Policy Committee
4. Commissioner Holy brought forth that he attended the following meetings:
 - a. No Polk County meetings
 - b. Attended Maricopa County, AZ Waste Management

SHERIFF

James Tadman, Polk County Sheriff came before the Board with matters pertaining to his department:

1. Monthly Sheriff Reports

The January 2023 monthly Sheriff reports were presented and discussed with the Board. (Reports on file in the Administrator's Office)

PLANNING & ZONING

Jacob Snyder, Environmental Specialist/Planning and Zoning Administrator came before the Board with matters pertaining to Planning and Zoning:

1. Resolution (2023-15) Conditional Use Permit for Minnkota Power Company Expansion, Maintenance, And Operation Of An Electrical Substation

Resolution (2023-15) was offered by Commissioner Willhite seconded by Commissioner Lee and adopted upon the following vote: YEAS: Commissioner Willhite, Commissioner Strandell, Commissioner Holy, and Commissioner Lee. NAYS: None. (See Resolution (2023-15) on file in the Administrator's Office.)

2. Preliminary Plat - "Lady Slipper Lane"

The applicant (Richard & Sandra Johnson) proposes to plat a private roadway "Lady Slipper Lane" to provide legal access to existing parcel #61.00240.00. The existing private roadway is located in Section 33 and 34 of Rosebud Township. A motion was made by Commissioner Lee seconded by Commissioner Holy and adopted by unanimous vote of the Board to approve the Preliminary Plat "Lady Slipper Lane" with conditions.

3. Preliminary Plat - "Get Away Addition"

The applicant (Thomas Kraft Trustee) proposes to plat a portion of land located in the agricultural, shoreland, & floodplain districts in section 6 & 7 of Crookston Township. The applicant is proposing three (3) lots from the existing Parcels #13.00234.00, 13.00238.00, 13.00239.00, 13.00241.00, & 13.00242.00. A motion was made by Commissioner Willhite seconded by Commissioner Holy and adopted by unanimous vote of the Board to approve the Preliminary Plat "Get Away Addition" with conditions.

4. Resolution (2023-16) Conditional Use Permit For Viking Gas Transmission Company For A Pipeline Storage Area In The Floodplain District

Resolution (2023-16) was offered by Commissioner Holy seconded by Commissioner Willhite and adopted upon the following vote: YEAS: Commissioner Willhite, Commissioner Strandell, Commissioner Holy, and Commissioner Lee. NAYS: None. (See Resolution (2023-16) on file in the Administrator's Office.)

5. Resolution (2023-17) Conditional Use Permit For John Reitmeier and Casey Hammer Operation Of A Convenience Store

Resolution (2023-17) was offered by Commissioner Holy seconded by Commissioner Willhite and adopted upon the following vote: YEAS: Commissioner Willhite, Commissioner Strandell, Commissioner Holy, and Commissioner Lee. NAYS: None. (See Resolution (2023-17) on file in the Administrator's Office.)

HIGHWAY

Richard Sanders, Polk County Highway Engineer came before the Board with matters pertaining to his department:

1. Resolution (2023-14) Rick Thompson Retirement

**RESOLUTION (2023-14)
Rick Thompson Retirement**

The following resolution (2023-14) was offered by Commissioner Willhite:

WHEREAS, Rick Thomson will officially retire as a GIS Coordinator of the Polk County Highway Department, effective March 31, 2023, and;

WHEREAS, Rick has faithfully and diligently served the residents of Polk County for the past 37+ years.

NOW THEREFORE BE IT RESOLVED, That the Polk County Board of Commissioners does hereby accept the retirement of Rick Thomson from Polk County Highway Department with regret, and;

BE IT FURTHER RESOLVED, That the Polk County Board of Commissioners wishes to extend a hearty thank you for a job well done, and;

BE FURTHER RESOLVED, That that Polk County Board of Commissioners want to extend you best wishes for a long, active, and enjoyable retirement.

Commissioner Holy seconded the foregoing resolution, and it was declared adopted upon the following vote: YEAS: Commissioner Willhite, Commissioner Strandell, Commissioner Holy, and Commissioner Lee. NAYS: None.

2. 2023 Equipment Rental Bids

A motion was made by Commissioner Lee seconded by Commissioner Holy and adopted by unanimous vote of the Board to award the equipment rental bids as shown on the 2023 Equipment Rental Abstract spreadsheet as presented to the Board. (Spreadsheet on file in the Administrator's Office)

3. Route and Seal Contract CP 123-03-1410 Etc.

A motion was made by Commissioner Willhite seconded by Commissioner Lee and adopted by unanimous vote of the Board to award CP 123-03-1410 etc. to MP Asphalt Maintenance LLC, of Clear Lake, MN in the amount of \$127,100.00.

4. Base One Gravel Road Stabilization Contract CP 123-267-1409 Etc.

A motion was made by Commissioner Holy seconded by Commissioner Willhite and adopted by unanimous vote of the Board to award CP 123-267-1409 etc. to Davidson Construction, of New Folden, MN in the amount of \$727,160.00.

5. Sweeper Quotes

A motion was made by Commissioner Holy seconded by Commissioner Lee and adopted by unanimous vote of the Board to contract with Pro Sweep, Fargo, ND in the amount of \$160.00 per hour for Street Sweeping Services.

REVISED AGENDA

A motion was made by Commissioner Lee seconded by Commissioner Willhite and adopted by unanimous vote of the Board to revise the agenda adding No. 3 - Fill Positions for Resource Recovery Facility (RRF) under Environmental Services.

ENVIRONMENTAL SERVICES

Jon Steiner, Environmental Services Director came before the Board with matters pertaining to his department:

1. Landfill Plant Related Permits

A motion was made by Commissioner Lee seconded by Commissioner Willhite and adopted by unanimous vote of the Board to authorize Polk County Environmental Services Administrator to negotiate terms and values for securing property or property rights to satisfy the Polk County Landfill’s obligations relative to the Rare Natural Community and Threatened and Endangered Species approvals.

A motion was made by Commissioner Holy seconded by Commissioner Willhite and adopted by unanimous vote of the Board to authorize Polk County Environmental Services Administrator to negotiate terms and values for satisfying the regulatory entities regarding the Polk County Landfill’s obligations relative to the Rare Natural Community and Threatened and Endangered Species approvals.

2. Solid Waste Program Updates

Solid Waste Program Updates were given to the Board regarding: Status of Polk Landfill Wetland Permits, Status of Polk Landfill Plant Taking Permits, Status of Polk RRF Robotics Project, Polk Regional MPCA CAP Grant 2022, Polk Regional EPA SWIFR Grant 2023, 9 County Regional C&D Study Grant 2022, 9 County Regional C&D Infrastructure EPA SWIFR Grant 2023, and the 9 County Regional C&D MPCA CAP Grant 2024.

3. *Fill Positions for Resource Recovery Facility (RRF)

A motion was made by Commissioner Lee seconded by Commissioner Holy and adopted by unanimous vote of the Board to approve filling all open positions which may result from pending retirements, and any positions as a-result-of subsequent movement in doing so.

With no further business the Board adjourned to reconvene at 8:00 a.m., March 7, 2023.

Warren Strandell, Chair

Samuel Melbye
Deputy Clerk of the Board