

APRIL 4, 2023
BOARD MINUTES

Pursuant to motion of adjournment the Polk County Board of Commissioners met in regular session at 8:00 o'clock a.m., April 4, 2023, in the Commissioners Room, Government Center, Crookston, MN. Members present: Commissioner Warren Strandell, Commissioner Gary Willhite, Commissioner Mark Holy, and Charles S. Whiting, County Administrator, Clerk of the Board. Others present Samuel Melbye, Deputy Clerk of the Board. Members absent: Commissioner Joan Lee.

AGENDA

A motion was made by Commissioner Willhite seconded by Commissioner Holy and adopted by unanimous vote of the Board to approve the April 4, 2023, agenda.

CONSENT ITEMS

A motion was made by Commissioner Holy seconded by Commissioner Willhite and adopted by unanimous vote of the Board to approve the April 4, 2023, consent items:

1. Approve Auditor Warrants.
2. Approve the March 28, 2023, Board minutes.
3. Approve for payment Lost Warrant No. 52416 dated September 23, 2022, issued to Crookston Collision Center, LLC in the amount of \$321.49.
4. Approve for payment Lost Warrant No. 52939 dated December 23, 2022, issued to Sampletech in the amount of \$15,735.00.

COUNTY BOARD MEMBERS ISSUE FORUM

1. Proclamation No. (2023-01) National County Government Month – April 2023
“Counties Rise”

PROCLAMATION (2023-01)

National County Government Month - April 2023
"COUNTIES RISE!"

WHEREAS, The nation’s 3,069 counties serving more than 330 million Americans provide essential services to create healthy, safe and vibrant communities; and

WHEREAS, Counties fulfill a vast range of responsibilities and deliver services that touch nearly every aspect of our residents’ lives; and

WHEREAS, Polk County and all counties take pride in our responsibility to protect and enhance the health, wellbeing and safety of our residents in efficient and cost-effective ways; and

WHEREAS, Under the leadership of National Association of Counties President Denise Winfrey, NACo is highlighting how “Counties RISE!” demonstrating exemplary Resiliency, Inclusion, Solvency, and Empowerment; and

WHEREAS, Each year since 1991 the National Association of Counties has encouraged counties across the country to elevate awareness of county responsibilities, programs and services; and

WHEREAS, The Polk County Board of Commissioners recognizes the work and service to our residents of all our officials, employees and fellow residents, and thanks them for a job well done.

NOW THEREFORE BE IT RESOLVED, That on behalf of my fellow commissioners I, Warren Strandell, Polk County Board Chair, do hereby proclaim April 2023 as National County Government Month and recognize and thank all county officials, employees, and fellow residents for their work, service and participation in Polk County government activities in 2023.

2. Commissioner Strandell brought forth that he attended the following meetings:
 - a. Area Transportation Partnership
3. Commissioner Willhite brought forth that he attended the following meetings:
 - a. Leadership Summit
 - b. Minnesota Legislative Rural Counties (virtual)
4. Commissioner Mark Holy brought forth that he attended the following meetings:
 - a. No meetings
 - b. Questions and comments from townships regarding possible snow emergency

EMERGENCY MANAGEMENT

Jody Beauchane, Emergency, Fleet, and Property Technician came before the Board with matters pertaining to Emergency Management:

1. **2023 Flooding Projections and Preparedness**

Discussion was held with the Board regarding the upcoming snow melt and the 2023 flooding projections and preparedness.

SHERIFF

James Tadman, Polk County Sheriff came before the Board with matters pertaining to his department:

1. **Approve & Enter into the State of Minnesota Joint Powers Agreement**

A motion was made by Commissioner Willhite seconded by Commissioner Holy and adopted by unanimous vote of the Board to approve and enter into the State of MN Joint Powers Agreement MN Internet Crimes Against Children Task Force as presented to the Board. (Agreement on file in the Administrator's Office)

2. **Resolution (2023-19) Approving State of MN Joint Powers Agreements with the County of Polk on Behalf of its Sheriff Regarding the MN Internet Crimes Against Children Task Force (ICAC)**

RESOLUTION (2023-19)

Approving State Of Minnesota Joint Powers Agreements With The County Of Polk On Behalf Of Its Sheriff Regarding The Minnesota Internet Crimes Against Children Task Force (ICAC)

The following resolution (2023-19) was offered by Commissioner Holy:

WHEREAS, The County of Polk on behalf of its Sheriff desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to utilize applicable state and federal laws to investigate and prosecute crimes committed against children and the criminal exploitation on children that is committed and/or facilitated by or through the use of computers.

NOW THEREFORE BE IT RESOLVED, By the County Board of Polk County, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreement by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension, and the County of Polk on behalf of its Sheriff are hereby approved. Copies of the Joint Powers Agreements are attached to this resolution and made part of it.
2. That the Investigative Sergeant, Nathan Rasch, or his successor, is designated the Authorized Representative for the Sheriff. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.
3. That Warren Strandell, the Chair of the County of Polk, and Charles Whiting, the County Board Clerk, are authorized to sign the State of Minnesota Joint Powers Agreements.

Commissioner Willhite seconded the foregoing resolution, and it was declared adopted upon the following vote. YEAS: Strandell, Willhite, & Holy NAYS: None.

ADMINISTRATION

Chuck Whiting, Polk County Administrator came before the Board with matters pertaining to his department:

1. Review of Modifications to 2020 Capital Improvements Plan

Discussion was held with the Board along with a Draft Resolution pertaining to Amending Resolution (2021-43) to Modify the Capital Improvements Plan. The draft resolution will be proposed to the Board after the Public Hearing on April 25, 2023.

AUDITOR WARRANTS

A motion was made by Commissioner Holy seconded by Commissioner Willhite and adopted by unanimous vote of the Board to approve the following Auditor Warrants for payment:

AUDITOR WARRANTS 03/07/2023

<u>Vendor Name</u>	<u>Amount</u>
Crookston Water Department	6,081.78
Liberty Business Systems Inc	6,415.18
The Door Guy	5,218.42
The Master's Touch	12,494.85
Total Lawn Care & Landscaping	5,930.00
13 Payments less than 2000	4,773.61
Final Total:	40,913.84

AUDITOR WARRANTS 03/10/2023

<u>Vendor Name</u>	<u>Amount</u>
1 Payments less than 2000	1,140.00
Final Total:	1,140.00

AUDITOR WARRANTS 03/14/2023

<u>Vendor Name</u>	<u>Amount</u>
Crookston Driftbusters	5,484.19
ENTERPRISE FM TRUST	25,284.92
Great Plains Natural Gas Co	2,906.92
Hardwick P.C./Brian T	2,121.81
JT's Station	2,345.39
Lepier Oil Company Inc	8,933.91
Mcmahon Counseling And Consult Svc Llc	3,656.25
Northdale Oil Inc	32,396.89
Polk County Environmental Services	175,000.00
Pro West & Associates Inc	10,900.00
Sandhill Snowcruisers	14,151.34
27 Payments less than 2000	15,592.42
Final Total:	298,774.04

AUDITOR WARRANTS 03/21/2023

<u>Vendor Name</u>	<u>Amount</u>
Altru Health System	2,653.00
AT&T Mobility	2,666.49
Corbin/Roger	3,170.00
Fosston Municipal Utilities	45,205.92
Great Plains Natural Gas Co	26,382.40
Great Plains Natural Gas Co	2,148.51
ICON Architectural Group	10,144.21
Kronos SaaShr Inc	3,265.60
Lenes Sand & Gravel Inc	4,500.20
Mn State Treasury	5,835.50
Ottertail Power Co	4,418.02
Polk County	59,193.40
Polk County	10,000.00
Polk County, MN	205,652.50
Verizon Wireless	3,652.94
Xcel Energy	2,676.53
31 Payments less than 2000	23,540.92
Final Total:	415,106.14

MANUAL WARRANTS 03/03/2023

<u>Vendor Name</u>	<u>Amount</u>
Internal Revenue Service	177,239.17
Minnesota Revenue	30,346.94
Final Total:	207,586.11

MANUAL WARRANTS 03/06/2023

<u>Vendor Name</u>	<u>Amount</u>
Minnesota Revenue	169.09
Final Total:	169.09

MANUAL WARRANTS 03/15/2023

<u>Vendor Name</u>	<u>Amount</u>
Minnesota Revenue	169.09
Final Total:	169.09

MANUAL WARRANTS 03/17/2023

<u>Vendor Name</u>	<u>Amount</u>
Internal Revenue Service	174,883.67
Minnesota Revenue	29,902.98
Final Total:	204,786.65

MANUAL WARRANTS 03/20/2023

<u>Vendor Name</u>	<u>Amount</u>
Mn Dept Of Revenue	962.00
Final Total:	962.00

MANUAL WARRANTS 03/20/2023

<u>Vendor Name</u>	<u>Amount</u>
Minnesota Revenue	3,086.00
Minnesota Revenue	1,181.61
Mn Dept Of Rev Tax Division	96,064.11
Mn Dept Of Revenue	338.00
Mn Dept Of Revenue	30.00
Final Total:	100,699.72

With no further business the Board adjourned to reconvene at 9:30 o'clock a.m., April 18, 2023.

Warren Strandell, Chair

ATTEST

Charles S. Whiting, County Administrator
Clerk of the Board

April 4, 2023