

APRIL 26, 2022
BOARD MINUTES

Pursuant to motion of adjournment, the Polk County Board of Commissioners met in regular session at 8:00 o'clock a.m., April 22, 2022. Commissioner Warren Strandell, Commissioner Joan Lee, Commissioner Gerald Jacobson, Commissioner Willhite, Commissioner Mark Holy and Charles S. Whiting, County Administrator, Clerk of the Board. Others present Michelle Cote, Deputy Clerk of the Board.

REVISED AGENDA

A motion was made by Commissioner Strandell seconded by Commissioner Jacobson and adopted by unanimous vote of the Board to approve the revised April 26, 2022, agenda adding No. 2& 3 under the Sheriff.

CONSENT ITEMS

A motion was made by Commissioner Willhite seconded by Commissioner Holy and adopted by unanimous vote of the Board to approve the April 26, 2022, consent items:

1. Approve the April 19, 2022, Board minutes.

COUNTY BOARD MEMBER ISSUE FORUM

1. Commissioner Strandell brought forth that he attended the MPO meeting.
2. Commissioner Lee brought forth that she attended the Clearwater Watershed District One Watershed One Plan meeting where they are on the cusp of the 60-day review period. She also participated in the East Polk County Soil and Water Conservation District meeting where CRP rates were discussed. Also attended was the Polk County Planning Commission and Polk County Personal Committee meetings. She has received calls from homeowners with road concerns and high water. She also met with Homeland Security to declare a State of Emergency due to rising water.
3. Commissioner Jacobson brought forth that he attended an Alluma, Inc., meeting.
4. Commissioner Willhite brought forth that he attended the LARL Executive and Finance Committee meeting. He also attended the Polk Norman Mahnomen Community Health meeting.
5. Commissioner Holy brought forth that he participated in the Middle Snake Tamarac River Watershed One Watershed One Plan Policy meeting. Discussion was brought forth at the One Watershed One Plan Policy meeting regarding sediments and the necessity for it to be included in the policy. Commissioner Holy made the following public statement. *“Last week the Delinquent Property Tax List was published. Unfortunately, my name is on that list. I did pay the base Property Tax in full. I did withhold payment on items on of the Line 13 Special Assessment Detail of the Property Tax Statement. I did not pay the RLWD Ditch 16, Project 177 Bonded 2020, line item. Upon legal review we have found deficiencies of Law on our property. Majority of the deficiencies of Law were all prior to October 31st, 2020. We have tried to remedy those deficiencies. It is my responsibility to protect my family and our property. I reserve the right to all remedies of Law, under MN. State Law.”*

SHERIFF

James Tadman, Polk County Sheriff came before the Board with matters pertaining to the Sheriff's Office:

1. Monthly Sheriff Reports

The March monthly Sheriff Reports were presented and discussed with the Board. (Reports on file in the Administrator's Office)

2. Resolution (2022-37) Declaring A State Of Emergency Regarding Spring Flooding

RESOLUTION (2022-37)

Resolution Declaring A State Of Emergency Regarding Spring Flooding

The following resolution (2022-37) was offered by Commissioner Jacobson:

WHEREAS, A flooding event has impacted the population of Polk County and its cities on 04/22/22; and

WHEREAS, The flooding event has caused a significant amount of public property damage; and

WHEREAS, The Polk County Emergency Management Director requests the Polk County Board of Commissioners to declare Polk County in a STATE OF EMERGENCY for the flooding event;

WHEREAS, The entire Polk County Board of Commissioners desires to affirm and continue the declaration of a STATE OF EMERGENCY related to the flooding event;

THEREFORE BE IT RESOLVED, That the Polk County Board of Commissioner's affirms and declares Polk County in a STATE OF EMERGENCY for conditions resulting from flooding event.

Commissioner Holy seconded the foregoing resolution, and it was declared adopted upon the following vote. YEAS: Lee, Holy, Willhite, Jacobson and Strandell. NAYS: None.

3. Flood Update

Jody Beauchane, Emergency Manager came before the Board and provided a flood update.

PLANNING AND ZONING

Jacob Snyder, Environmental Specialist/Planning & Zoning Administrator came before the Board with matters pertaining to Planning and Zoning:

1. Resolution (2022-35) Setting Planning Commission/Board of Adjustment Per Diem

RESOLUTION (2022-35)

Setting Planning Commission/Board of Adjustment Per Diem

The following resolution (2022-35) was offered by Commissioner Willhite:

WHEREAS, It is the duty of the County Board of Commissioners to set their per diem for Board of Adjustment committee work pursuant to M.S. Chapter 394.27 & Planning Commission work pursuant to M.S. Chapter 394.30.

NOW THEREFORE BE IT RESOLVED, That the Tier 1 per diem for Planning Commission or Board of Adjustment committee members be set the same as per diem for Commissioners at \$75.00, the same as 2021 per meeting, plus mileage expenses to attend such meetings for the Planning & Zoning department. Members of only either the Planning Commission or the Board of Adjustment receive Tier 1 per diem based on attendance.

BE IT FURTHER RESOLVED, That the Tier 2 per diem for constituents that serve on the Planning Commission and Board of Adjustment committees be set for 2022 at \$90.00 per meeting, plus mileage. Only members of both Planning Commission and Board of Adjustment receive Tier 2 per diem based on attendance. Alternate members only receive Tier 2 per diems for meetings they attend in the absence of a regular committee member.

BE IT FURTHER RESOLVED, That meetings shall be called upon by the chairman of each respective committee or training that was approved by the Planning & Zoning department prior to attendance. Meetings or trainings that are not approved by the Planning & Zoning department prior to member attendance shall not be paid per diem or mileage.

Commissioner Strandell seconded the foregoing resolution, and it was declared adopted upon the following vote. YEAS: Jacobson, Holy, Lee, Willhite and Strandell. NAYS: None.

2. Resolution (2022-36) Conditional Use Permit For Jason & Haley Thorson For Hooking A New Septic System To An Existing Accessory Structure

Resolution (2022-36) was offered by Commissioner Jacobson seconded by Commissioner Holy and adopted upon the following vote: YEAS: Jacobson, Holy, Lee, Willhite and Strandell. NAYS: None. (See Resolution (2022-36) on file in the Administrator's Office.)

ENVIRONMENTAL SERVICES

Jon Steiner, Environmental Services Director came before the Board with matters pertaining to his department:

1. 2022 Polk County Haulers License – Anderson Disposal

A motion was made by Commissioner Holy seconded by Commissioner Willhite and adopted by unanimous vote of the Board to approve the CY2022 Polk County Haulers License for Anderson Disposal, Clearbrook, MN.

2. Purchase Landfill Compactor

A motion was made by Commissioner Strandell seconded by Commissioner Holy and adopted by unanimous vote of the Board to approve the quote from Titan Machinery,

Grand Forks, ND for a Bomag BC773-RB5 in the amount of \$689,810.00. Payment terms to be by lease, utilizing an annual payment of \$148,350.00 for five years and concluding with a final \$1.00 buyout payment (upon which Polk has ownership).

a. Addenda #1 – Landfill Compactor Quotes & Terms

The quotes for the Landfill Compactor were discussed and presented to the Board. (Quotes on file in the Administrator’s Office)

ADMINISTRATION

Chuck Whiting, Polk County Administrator came before the Board with matters pertaining to his department:

1. American Rescue Plan Status

Discussion along with a handout pertaining to the American Rescue Plan was presented to the Board. (Handout on file in the Administrator’s Office)

Commissioner Holy left the meeting at 10:00 am.

REPRESENTATIVE FISCHBACH’S OFFICE

Calvin Benson, District Outreach Representative, Congresswoman Michelle Fischbach Office came before the Board with matters pertaining to the Federal update:

1. Federal Update

Discussion was held with the Board regarding the Federal update.

With no further business the Board adjourned to reconvene at 8:00 o’clock a.m., May 3, 2022.

Joan Lee, Chair

ATTEST:

Charles S. Whiting, County Administrator
Clerk of the Board