

**SPECIAL MEETING
SEPTEMBER 21, 2022
BOARD MINUTES**

Pursuant to motion of adjournment the Polk County Board of Commissioners met in special session at 8:00 o'clock a.m., September 21, 2022, Crookston, MN in the Commissioners Room, Government Center, Crookston, MN. Members present: Commissioner Gerald Jacobson, Commissioner Warren Strandell, Commissioner Gary Willhite, Commissioner Joan Lee, Commissioner Mark Holy and Charles S. Whiting, County Administrator, Clerk of the Board. Others present: Samuel Melbye, Deputy Clerk of the Board.

AGENDA

A motion was made by Commissioner Willhite seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the September 21, 2022, agenda.

2023 DEPARTMENT BUDGET REVIEWS

Discussion was held with the Board regarding the 2023 department budgets following up from the September 20, 2022, meeting.

COUNTY ATTORNEY

Greg Widseth, Polk County Attorney came before the Board with matters pertaining to his department:

1. Review of 2023 County Attorney Department Budget

The 2023 County Attorney Department budget was reviewed and discussed with the Board.

PUBLIC HEALTH

Sarah Reese, Public Health Director came before the Board with matters pertaining to her department:

1. Review of 2023 Public Health Department Budgets

The 2023 Public Health Department budgets were reviewed and discussed with the Board.

TRI-COUNTY COMMUNITY CORRECTIONS

Andrew Larson, Tri-County Community Corrections Director came before the Board with matters pertaining to his department:

1. Review of 2023 Tri-County Community Corrections Department Budget

The 2023 Tri-County Community Corrections budget was reviewed and discussed with the Board. (Handout available in Administrator's Office)

TAXPAYER SERVICE CENTER

Sam Melbye, Property Records Director came before the Board with matters pertaining to his department:

1. Review of 2023 Taxpayer Service Center Department Budgets

The 2023 Taxpayer Service Center budgets were reviewed and discussed with the Board.

Commissioner Strandell left the meeting at 10:45 am.

HUMAN RESOURCES

Alecia Helms, Human Resources Director came before the Board with matters pertaining to her department:

1. Review of 2023 Human Resources Department Budget

The 2023 Human Resources budget was reviewed and discussed with the Board.

FINANCE

Ron Denison, Finance Director came before the Board with matters pertaining to his department:

1. Review of 2023 Finance Department Budgets

The 2023 Finance budgets were reviewed and discussed with the Board.

Commissioner Holy & Commissioner Jacobson left the meeting at 1:00 pm

Commissioner Strandell rejoined the meeting at 1:00 pm

SHERIFF

Jim Tadman, Polk County Sheriff came before the Board with matters pertaining to his department:

1. Review of 2023 Sheriff's Department Budgets

The 2023 Sheriff's Department budgets were reviewed and discussed with the Board.

Commissioner Jacobson rejoined the meeting at 1:46 pm

ADMINISTRATION

Chuck Whiting, Polk County Administrator came before the Board with matters pertaining to his department:

1. Budget Summary and Review

Discussion regarding the budget summary along with reviewing the 2023 budgets was held with the Board.

With no further business the Board adjourned to reconvene at 8:00 a.m., September 27, 2022.

Joan Lee, Chair

ATTEST:

Charles S. Whiting, Polk County Administrator
Clerk of the Board