

OCTOBER 5, 2021
BOARD MINUTES

Pursuant to motion of adjournment, the Polk County Board of Commissioners met in regular session at 8:00 o'clock a.m., October 5, 2021, in the Commissioners Room, Government Center, Crookston, MN. Members present: Commissioner Warren Strandell, Commissioner Joan Lee, Commissioner Gerald Jacobson, Commissioner Gary Willhite, and Charles Whiting, Polk County Administrator. Other present Michelle Cote, Deputy Clerk of the Board. Commissioner Mark Holy was absent.

CHAIRPERSON

A motion was made by Commissioner Willhite seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve Commissioner Lee to Chair the October 5, 2021, meeting.

AGENDA

A motion was made by Commissioner Strandell seconded by Commissioner Jacobson and adopted by unanimous vote of the Board to approve the October 5, 2021, agenda.

CONSENT ITEMS

A motion was made by Commissioner Willhite seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the October 5, 2021, consent items:

1. Approve Auditor Warrants.
2. Approve the September 7, September 21, and September 22 (Special Meeting) Board minutes.
3. Approve payment to Vanguard Appraisals, Inc., for Website Service Fees for the Tax Payer Service Center in the amount of \$5,775.00 to be paid out of the Compliance Fund.

COUNTY BOARD MEMBERS ISSUE FORUM

1. Commissioner Strandell brought forth that he attended no meetings since the last Board meeting.
2. Commissioner Lee brought forth that she attended the Enbridge update meeting. The new Line 3 is to be renamed Line 93 and now is in use. She also participated in the Personnel Committee meeting which focused on negotiations. She has been selected through (SCHSAC) State Community Health Services Advisory Committee, to be a part of a public health subcommittee (Innovative Fund Committee) focused on the 6 million dollars allocated by the legislature. In addition, she participated in the Finance Committee meeting which focused on a bond refinance call.
3. Commissioner Jacobson brought forth that he attended no meetings since the last Board meeting that he attended.
4. Commissioner Willhite brought forth that he attended the North County Food Bank Open House in East Grand Forks. He also participated in the Personnel Committee meeting which focused on negotiations. Discussion was brought forth regarding the accident that occurred in downtown Crookston involving a young girl and a semi-truck.

POLK COUNTY RESIDENT

Bob Herkenoff, Polk County Resident came before the Board with matters pertaining to County Road 11:

1. Comments Regarding County Road 11 Reconstruction

Discussion was held with the Board regarding the reconstruction of County Road 11. Mr. Herkenoff brought forth concerns about the lowered elevation and culvert size. He believes a hydrology study should have been completed prior to the County Road 11 reconstruction. His concerns are with future water issues that may arise due to the changes in culvert size and lowered elevation.

COUNTY ATTORNEY

Greg Widseth, Polk County Attorney came before the Board with matters pertaining to his department. It is County Attorney Widseth’s recommendation not to address issues outside of the scope of their authority and of a partisan nature that have no legal impact. In attendance was Jon Ross, Mark Halley, Mickey Kyler and David Kyler.

1. Resolution (2021-79) Supporting Second Amendment

RESOLUTION (2021-79)
Resolution Supporting Second Amendment

The following resolution (2021-79) was offered by Commissioner Willhite:

WHEREAS, The Second Amendment to the United States Constitution reads, “A well-regulated Militia being necessary to the security of a free state, the right of the people to keep and bears Arms, shall not be infringed;” and

WHEREAS, The citizens of Polk County, Minnesota derive economic benefit from safe and legal forms of firearms recreation, hunting, and shooting conducted within Polk County; and

WHEREAS, The Polk County Board of Commissioners wishes to express its commitment to the right of all citizens of Polk County to lawfully keep and bear arms; and

WHEREAS, The Polk County Board of Commissioners wishes to express its opposition to any law that would unconstitutionally restrict the rights of the citizens of Polk County to keep and bear arms; and

WHEREAS, The Polk County Board of Commissioners wishes to express its desire to stand as a county dedicated to Second Amendment rights and to oppose, within the limits of the Constitution of the Unites States and the State of Minnesota, efforts to unconstitutionally restrict such rights.

NOW THEREFORE BE IT RESOLVED,

1. The Polk County Board of Commissioners declares Polk County, Minnesota, as a Second Amendment dedicated county.
2. The Polk County Board of Commissioners expresses its intent to uphold the Second Amendment rights of the citizens of Polk County.
3. The Polk County Board of Commissioners expresses its intent to oppose any infringement on the right of law-abiding citizens to keep and bear arms pursuant to the Second Amendment of the United States Constitution.

Commissioner Jacobson seconded the foregoing resolution, and it was declared adopted upon the following vote. YEAS: Jacobson, Lee, Willhite and Strandell. NAYS: None.

PLANNING AND ZONING

Jacob Snyder, Assistant Environmental Services Administrator came before the Board with matters pertaining to Planning and Zoning:

1. Tax Forfeit Demolition Project (No. 88.00051.00 & No. 88.00052.00)

Parcel No. 88.00052.00 involves removal of a 1 ½ story residential home and 1 accessory structure located at 150 Oak Lane Gully, MN. A large tree debris pile is located on Parcel No. 88.00051.00 is also planned to be removed and hauled to the Landfill. A motion was made by Commissioner Jacobson seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve demolition bid to award the project to Hagen Construction & Trucking Inc., Fosston, MN who was the low bidder in the amount of \$9,500.00.

2. Tax Forfeit Demolition Project (No. 90.00291.00)

Parcel No. 90.00291.00 involves removal of a 1 ½ story residential home located at 510 Cleveland St. SW, McIntosh, MN as the property is tax forfeited and planned to be demolished as it is unfit for resale. A motion was made by Commissioner Willhite seconded by Commissioner Jacobson and adopted by unanimous vote of the Board to approve demolition bid to award the project to Hagen Construction & Trucking Inc., Fosston, MN who was the low bidder in the amount of \$7,500.00.

3. Tax Forfeit Demolition Project (No. 93.00012.00)

Parcel No. 93.00012.00 involves removal of a 1 ½ story residential home with attached garage and 1 small accessory building located at 104 Soo Avenue, Trail, MN as the property is tax forfeited and planned to be demolished as it is unfit for resale. A motion was made by Commissioner Jacobson seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve demolition bid to award the project to Hagen Construction & Trucking Inc., Fosston, MN who was the low bidder in the amount of \$6,900.00.

CITY OF CROOKSTON

Amy Finch, Crookston City Administrator came before the Board with matters pertaining to the City of Crookston:

1. City of Crookston Update

An update was given to the Board regarding the City of Crookston. Jake Solberg is the new Parks and Recreation Director. Robert Barnes has been hired to be the new

Community Development Director under the leadership of the City Administrator. A MNDOT corridor study is slated to happen. Brandon Carlson is new Public Works Director. Also discussed was the Tri-Valley Building corner.

Commissioner Jacobson left the meeting.

PUBLIC HEALTH

Sarah Reese, Public Health Director came before the Board with matters pertaining to her department:

1. Children's Dental Services MOA

A motion was made by Commissioner Willhite seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the Memorandum of Agreement between Children's Dental Services and Polk County Public Health as presented to the Board. (Memorandum of Agreement on file in the Administrator's Office)

SHERIFF

James Tadman, Polk County Sheriff and Jesse Haugen, Administration Sergeant came before the Board with matters pertaining to the Sheriff's Office:

1. Update On Vehicle Order

Discussion was held with the Board regarding the availability of 2022 patrol vehicles. Neither the Chevrolet Tahoe nor the Ford Explorer are available. The 2022 Dodge 1500 Rams are available but there are not government incentives/state contract pricing. It is the recommendation of Sheriff Tadman to move forward with the order of the 2022 Dodge Ram patrol vehicles. A motion was made by Commissioner Strandell seconded by Commissioner Willhite and adopted by unanimous vote of the Board to approve the Enterprise 2022 Contract for ordering (4) 2022 Dodge 1500 Rams for the Sheriff's Office.

ADMINISTRATION

Chuck Whiting, Polk County Administrator came before the Board with matters pertaining to his department:

1. 2022 Budget Update

An update was given to the Board regarding the 2022 budget.

AUDITOR WARRANTS

A motion was made by Commissioner Willhite seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the following Auditor Warrants for payment:

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AUDITOR WARRANTS 09/07/2021

<u>Vendor Name</u>	<u>Amount</u>
BELTRAMI COUNTY SOLID WASTE	2,002.34
Custom Aire	16,731.18
Fosston Municipal Utilities	2,446.55
Great Plains Natural Gas Co	3,979.45
GreatAmerica Financial Services	10,018.23
Hardwick P.C./Brian T	8,442.52
Norman County Public Health	51,970.45
Northdale Oil Inc	2,064.30
Polk County Public Health	80,765.85
Ryans's Backhoe Service LLC	11,500.00
Sather Law Office Ltd	5,971.51
True North Equipment	23,116.28
Wild Rice Elec Co-Op Inc	3,783.00
14 Payments less than 2000	3,945.21
Final Total:	226,736.87

AUDITOR WARRANTS 09/14/2021

<u>Vendor Name</u>	<u>Amount</u>
Davidson Construction	950,938.77
ENTERPRISE FM TRUST	25,945.42
GreatAmerica Financial Services	10,018.23
JT's Station	2,116.87
Lepier Oil Company Inc	9,675.39
Northside Express	8,721.08
Ottertail Power Co	45,353.38
Polk County Administrator	41,977.43
RJ Zavoral & Sons Inc	150,660.50
Robert R Schroeder Const Inc	256,307.63
Ryans's Backhoe Service LLC	9,653.03
19 Payments less than 2000	8,339.45
Final Total:	1,519,707.18

AUDITOR WARRANTS 09/21/2021

<u>Vendor Name</u>	<u>Amount</u>
Altru Health System	2,653.00
Dick's Backhoe Service	6,437.50
Fertile Oil Company	15,478.12
Fosston Municipal Utilities	43,873.79
Kronos SaaShr Inc	3,392.80
Mn State Treasury	8,807.00
Norman County Public Health	2,973.00
Polk County Public Health	14,158.00
Streamworks LLC	10,200.00
Triple D Construction & Lsg Inc	154,019.70
Verizon Wireless	5,668.64
28 Payments less than 2000	21,011.21
Final Total:	288,672.76

AUDITOR WARRANTS 09/28/2021

<u>Vendor Name</u>	<u>Amount</u>
Crookston Water Department	4,432.97
Fosston Municipal Utilities	2,446.55
Great Northern Septic	10,800.00
Knife River Materials	853,618.18
Lenes Sand & Gravel Inc	25,550.82
Olson & Sons Excavating	11,200.00
Polk County	84,144.70
Polk County Administrator	79,657.00
Ryans's Backhoe Service LLC	6,553.00
Sanford Health	4,910.00
10 Payments less than 2000	3,491.29
Final Total:	1,086,804.51

AUDITOR WARRANTS 09/29/2021

<u>Vendor Name</u>	<u>Amount</u>
Badger Township	2,567.34
Crookston City	14,481.77
Godfrey Township Treasurer	2,774.38
Grove Park Tilden Township	5,518.60
Onstad Township Treasurer	7,567.01
Red Lake Watershed District	2,695.88
School District 2609 Treas	16,142.81
School District 593 Treas	8,906.93
School District 599 Treas	15,031.39
School District 601 Treas	6,663.41
37 Payments less than 2000	16,313.27
Final Total:	98,662.79

MANUAL WARRANTS 09/03/2021

<u>Vendor Name</u>	<u>Amount</u>
Internal Revenue Service	171,790.27
Minnesota Revenue	29,355.04
Final Total:	201,145.31

MANUAL WARRANTS 09/07/2021

<u>Vendor Name</u>	<u>Amount</u>
FURTHER	3,518.78
Final Total:	3,518.78

MANUAL WARRANTS 09/13/2021

<u>Vendor Name</u>	<u>Amount</u>
FURTHER	270.66
Final Total:	270.66

MANUAL WARRANTS 09/17/2021

<u>Vendor Name</u>	<u>Amount</u>
Internal Revenue Service	170,702.16
Minnesota Revenue	29,299.64
Final Total:	200,001.80

MANUAL WARRANTS 09/20/2021

<u>Vendor Name</u>	<u>Amount</u>
FURTHER	28.01
Final Total:	28.01

MANUAL WARRANTS 09/20/2021

<u>Vendor Name</u>	<u>Amount</u>
Northwest Service Cooperative	304,949.00
Final Total:	304,949.00

MANUAL WARRANTS 09/20/2021

<u>Vendor Name</u>	<u>Amount</u>
Mn Dept Of Revenue	27,338.00
Final Total:	27,338.00

MANUAL WARRANTS 09/20/2021

<u>Vendor Name</u>	<u>Amount</u>
Minnesota Revenue	4,588.00
Minnesota Revenue	1,289.91
Mn Dept Of Rev Tax Division	102,668.25
Mn Dept Of Revenue	1,594.00
Mn Dept Of Revenue	378.00
Mn Dept Of Revenue	25.00
Final Total:	110,543.16

MANUAL WARRANTS 09/24/2021

<u>Vendor Name</u>	<u>Amount</u>
U.S. Bank Corporate Payment Systems	39,866.82
Final Total:	39,866.82

MANUAL WARRANTS 09/24/2021

<u>Vendor Name</u>	<u>Amount</u>
U.S. Bank Corporate Payment Systems	780.21
Final Total:	780.21

MANUAL WARRANTS 09/27/2021

<u>Vendor Name</u>	<u>Amount</u>
FURTHER	2,261.20
Final Total:	2,261.20

With no further business the Board adjourned to reconvene at 9:30 o'clock a.m., October 19, 2021.

Gerald Jacobson, Chair

ATTEST:

Charles S. Whiting, County Administrator
Clerk of the Board