

**OCTOBER 19, 2021**  
**BOARD MINUTES**

Pursuant to motion of adjournment, the Polk County Board of Commissioners met in regular session at 9:30 o'clock a.m., October 19, 2021. Members present: Commissioner Warren Strandell, Commissioner Joan Lee, Commissioner Gerald Jacobson, Commissioner Gary Willhite, and Charles S. Whiting, County Administrator, Clerk of the Board. Other present Valerie Bjerk, Deputy Clerk of the Board. Member absent: Commissioner Mark Holy.

**AGENDA**

A motion was made by Commissioner Willhite seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the October 19, 2021, agenda.

**CONSENT ITEMS**

A motion was made by Commissioner Strandell seconded by Commissioner Lee and adopted by unanimous vote of the Board to approve the September 21, 2021, consent items:

1. Approve Commissioner Warrants: General Revenue Fund, \$108,635.62; Public Works Fund, \$98,910.46; Public Safety Fund, \$36,986.78; Public Health Fund, \$12,255.55; Forfeited Tax Sale Fund, \$413.44; Special Assessments (Ditch) Fund, \$5,481.04; Environmental Services Fund, \$8,635.01; Resource Recovery Fund, \$150,128.75; Landfill Fund, \$27,299.69; Per Diems, \$1,575.00; Meal Reimbursements (without overnight lodging), \$22.72 and Sign Audit List.
2. Approve payment to US Bank, St. Louis, MO in the amount of \$84,896.55 for procurement card purchases.
3. Resolution (2021-82) Accepting Financial Donations on Behalf of Polk County Social Services 2021 From Blue Cross/Blue Shield

**RESOLUTION (2021-82)**

**Accepting Financial Donation on Behalf of Polk County**  
**Social Services 2021 from Blue Cross/Blue Shield**

The following resolution (2021-82) was offered by Commissioner Strandell:

WHEREAS, Blue Cross/Blue Shield made a financial contribution of \$500.00 targeting behavioral health education and community support in Polk County; and

WHEREAS, Monetary contribution will be accepted and distributed between 10/1/2021 and 12/31/2021; and

NOW THEREFORE BE IT RESOLVED, By the County Board of Polk County, Minnesota as follows:

The monetary contribution of \$500.00 from Blue Cross/Blue Shield be accepted for distribution between 10/1/2021 and 12/31/2021, hereby be accepted by the Polk County Board of Commissioners on behalf of Polk

County Social Services to be used to target behavioral health education and community support in Polk County.

Commissioner Lee seconded the foregoing resolution, and it was declared adopted upon the following vote. YEAS: Lee, Jacobson, Willhite and Strandell. NAYS: None.

### **COUNTY BOARD MEMBER ISSUE FORUM**

1. A motion was made by Commissioner Strandell seconded by Commissioner Willhite and adopted by unanimous vote of the Board to reappoint Gerald Amiot, Crookston, MN to the Northwest Regional Development Commission /Labor.
2. Commissioner Strandell brought forth that he attended the Tri-County Community Corrections meeting where discussion took place regarding the closure of the secure side of the Juvenile Center due to remodeling along with position changes for employees. He also took part in the Radio Board meeting and Tri-County Community Corrections Personnel meeting.
3. Commissioner Lee brought forth that she attended the AMC Board of Director's meeting where discussion took place regarding re-evaluating/adding positions/retirement. An increase in AMC dues were also discussed along with funding for voting equipment. She also took part in the Radio Board meeting. She also attended the Teamster's Negotiation meeting. She also attended the EPA meeting, and the State Community Health Services Advisory Committee meeting/grant programs were discussed. She also voiced her opinion on the 2<sup>nd</sup> Amendment resolution. Also brought forth was that Robyn Sykes, Executive Director of MCIT has announced her intention to retire this Fall.
4. Commissioner Jacobson brought forth that he attended an MRC meeting in Alexandria, MN the main topic of discussion was Local Government Tax Aid, along with a speaker regarding Thinking Minnesota/Green Energy.
5. Commissioner Willhite brought forth that he attended the Tri-Valley Opportunity Council meeting where a tour of the Fournet Building took place. A report on Head Start was also given regarding the COVID-19 vaccine/policy and evaluation. The downtown turning lane was also discussed due to accidents that have taken place. He also attended the Teamster's Negotiation meeting.

### **SOCIAL SERVICES**

Karen Warmack, Polk County Social Services Director came before the Board with matters pertaining to her department:

#### **1. Request to Reclassify the Position of an Office Support Specialist**

A motion was made by Commissioner Willhite seconded by Commissioner Strandell and adopted by unanimous vote of the Board to reclassify an Office Support Specialist position to a Case Aide position and to refill any internal subsequent position vacancies occurring because of this action.

#### **2. Occupational Development Center Contract Approval**

A motion was made by Commissioner Lee seconded by Commissioner Willhite and adopted by unanimous of the Board to approve the 2022 contract with the Occupational Developmental Center for \$23,000.00. (Contract on file in the Administrator's Office)

**3. 2022-2023 County MFIP Biennial Service Agreement Plan**

A motion was made by Commissioner Jacobson seconded by Commissioner Lee and adopted by unanimous vote of the Board to approve the 2022-2023 Minnesota Family Investment Program (MFIP) Biennial Plan.

**SHERIFF**

James Tadman, Polk County Sheriff came before the Board with matters pertaining to his department:

**1. Post & Refill Clerk Typist Cashier III Position in Records**

Due to a resignation a motion was made by Commissioner Strandell seconded by Commissioner Willhite and adopted by unanimous vote of the Board to post and refill the Clerk Typist Cashier III position.

**PROPERTY RECORDS**

Sam Melbye, Taxpayer Service Center Supervisor/Tax System Administrator came before the Board on behalf of Michelle Cote, Property Records Director with matters pertaining to the Tax Payer Service Center:

**1. Resolution (2021-81) Repurchase of Tax Forfeited Property – 80.00018.00**

**RESOLUTION (2021-81)  
Repurchase of Tax Forfeited Property – 80.00018.00**

The following resolution (2021-81) was offered by Commissioner Strandell:

WHEREAS, The Polk County Board of Commissioners has the authority to approve the repurchase of tax forfeited lands to former owners, and

WHEREAS, Daniel and Chezzire D Netland have made proper application for the repurchase of parcel 80.00018.00 and;

WHEREAS, The Polk County Board of Commissioners at its October 19, 2021, meeting unanimously approved the conveyance by motion.

BE IT RESOLVED, That the Board of Commissioners of the County of Polk hereby approves the conveyance of Parcel 80.00018.00 to Daniel and Chezzire D Netland.

Commissioner Willhite seconded the foregoing resolution, and it was declared adopted upon the following vote. YEAS: Lee Jacobson, Willhite and Strandell. NAYS: None.

**PFM FINANCIAL ADVISORS**

Arcelia Detert, PFM Financial Advisor came before the Board with matters pertaining to Resolution (2021-80):

**1. RESOLUTION (2021-80) Relating To \$4,040,000 General Obligation Jail Refunding Bonds, Series 2021A; Authorizing The Issuance, Awarding The**

## **Sale, Prescribing The Form And Details And Providing For The Payment Thereof**

Resolution (2021-80) was offered by Commissioner Strandell seconded by Commissioner Lee and adopted upon the following vote: YEAS: Lee, Jacobson, Willhite and Strandell. NAYS: None. (See Resolution (2021-80) on file in the Administrator's Office.) Handouts were also presented to the Board pertaining to S&P Global Ratings. (Handouts on file in the Administrator's Office).

### **ADMINISTRATION**

Chuck Whiting, Polk County Administrator came before the Board with matters pertaining to his department:

#### **1. Approval of Collective Bargaining Agreement – 49ers Maintenance Division**

Discussion along with the Collective Bargaining Agreement between Polk County and the International Union of Operating Engineers/Maintenance Division was presented to the Board. A motion was made by Commissioner Willhite seconded by Commissioner Lee and adopted by unanimous vote of the Board to approve the Agreement as presented to the Board. (Agreement on file in the Administrator's Office)

#### **2. Approval of Collective Bargaining Agreement – 49ers Solid Waste Management Division**

Discussion along with the Collective Bargaining Agreement between Polk County and the International Union of Operating Engineers/Solid Waste Management Division was presented to the Board. A motion was made by Commissioner Lee seconded by Commissioner Willhite and adopted by unanimous vote of the Board to approve the Agreement as presented to the Board. (Agreement on file in the Administrator's Office)

#### **3. Approval of Collective Bargaining Agreement – 49ers Engineering Division**

Discussion along with the Collective Bargaining Agreement between Polk County and the International Union of Operating Engineers/Engineering Division was presented to the Board. A motion was made by Commissioner Willhite seconded by Commissioner Lee and adopted by unanimous vote of the Board to approve the Agreement as presented to the Board. (Agreement on file in the Administrator's Office)

#### **4. Review of Court of Appeals Decision Regarding Public Waters**

Discussion along with handouts were presented to the Board regarding the Court of Appeals ruling that Renville County erred on a stretch of drainage that the DNR is viewing as public water. This follows with the effort to maintain the current public waters inventory and not allow the DNR to expand it to include a portion of drainage in Sletten Township. Renville County is planning on petitioning for review of this decision. Since Polk County has joined in this effort, they are asking if Polk County would be open to sharing in the cost of this petition. (Handouts on file in the Administrator's Office)

#### **5. 2022 Budget Status**

The status of the 2022 budget was discussed with the Board.

#### **6. American Relief Program Status**

The status of the American Relief Program was discussed with the Board.

## COMMISSIONER WARRANTS

A motion was made by Commissioner Strandell seconded by Commissioner Lee and adopted by unanimous vote of the Board that the following Commissioner Warrants were approved:

### **COMMISSIONER WARRANTS**

**DATED 10/22/2021**

**APPROVED 10/19/2021**

<u>Vendor Name</u>	<u>Amount</u>
Aramark Uniform Services	2,458.52
Association of Mn Counties	3,625.00
Baldwin Supply Company	5,580.28
Beltrami Industrial Services	44,421.15
Bureau Of Criminal Apprehension	2,960.00
Burggrafs Ace Hardware	2,455.63
Church & Dwight Co Inc	19,686.56
Code 4 Services Inc	4,568.08
Crookston Fuel Company	9,560.62
Dept Of Transportation	5,053.53
Evenaire Systems Inc	5,230.00
GF-Bergstrom Electric Inc	14,571.35
HN Quality Plumbing Inc	7,596.97
Houston Engineering Inc	3,639.01
Interstate Billing Service	3,344.25
K & L Inc	2,593.13
Kimball Midwest	2,224.32
Knife River Materials	4,694.78
Kurita America Inc	11,439.37
Kustom Kollision LLC	10,256.26
LeBlanc/Gregory	4,298.00
Lepier Oil Company Inc	5,572.33
LSQ Funding Group LC	6,012.40
Lunseth Plumbing & Heating Co	5,939.15
Marshall County Highway Dept	23,756.72
Mn Dept Of Transportation	7,637.57
Northdale Oil Inc	3,431.90
Pemberton Law PLLP	13,852.24
Polk County Highway Department	30,426.29
POMPS Tire Service Inc	2,450.00
Pro West & Associates Inc	3,519.10
Productivity Plus Account	8,798.51
PSI Engineering LLC	8,904.62
Road Machinery and Supplies Co.	3,201.47
Road Machinery and Supplies Co.	3,325.45
RTVision Inc	3,109.57
Sanofi Pasteur Inc	4,375.95
Seaberg Solar Salt	2,180.82
Setco	7,511.17
Stantec Consulting Services Inc	8,991.69
Titan Machinery	3,635.73
Todd's Tire Service Inc	2,586.49

Univar Usa Inc	17,260.00
US Bank Voyager Fleet Sys	4,362.84
Vanguard Appraisals Inc	3,200.00
Widseth Smith Nolting & Assoc	20,820.00
209 Payments less than 2000	73,627.52
<b>Final Total:</b>	<b>448,746.34</b>

With no further business the Board adjourned to reconvene at 8:00 o'clock a.m., October 26, 2021.

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Gerald Jacobson, Chair

ATTEST:

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Charles S. Whiting, County Administrator  
Clerk of the Board