

OCTOBER 25, 2022
BOARD MINUTES

Pursuant to motion of adjournment, the Polk County Board of Commissioners met in regular session at 8:00 o'clock a.m., October 25, 2022. Members present: Commissioner Warren Strandell, Commissioner Joan Lee, Commissioner Gerald Jacobson, Commissioner Gary Willhite, Commissioner Mark Holy and Charles S. Whiting, County Administrator, Clerk of the Board and Samuel Melbye, Deputy Clerk of the Board.

AGENDA

A motion was made by Commissioner Jacobson seconded by Commissioner Holy and adopted by unanimous vote of the Board to approve the October 25, 2022, agenda.

CONSENT ITEMS

No consent items.

COUNTY BOARD MEMBER ISSUE FORUM

1. Commissioner Strandell brought forth that he attended the following meetings:
 - a. Metropolitan Planning Organization (MPO)
 - b. Candidate Forum at Crookston High School
 - c. Reported on City of East Grand Forks Police Department bonus structure
2. Commissioner Lee brought forth that she attended the following meetings:
 - a. Association of Minnesota Counties District III
3. Commissioner Willhite brought forth that he attended the following meetings:
 - a. Candidate Forum at Crookston High School
 - b. Crookston School Board
4. Commissioner Jacobson brought forth that he attended the following meetings:
 - a. No meeting
5. Commissioner Holy brought forth that he attended the following meetings:
 - a. Association of Minnesota Counties District III

SHERIFF

James Tadman, Polk County Sheriff came before the Board with matters pertaining to his department:

1. Monthly Sheriff Reports

The September Monthly Sheriff Reports were presented and discussed with the Board. (Reports on file in the Administrator's Office)

2. Request to Utilize Old 1997 Camper Trailer

County EMS has requested to take over responsibility of the 1997 Camper Trailer and utilize it for medical services at Polk County Fair. A motion was made by Commissioner Jacobson seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve gifting the 1997 Camper Trailer to County EMS.

HIGHWAY

Richard Sanders, Polk County Highway Engineer came before the Board with matters pertaining to his department:

1. Township of Grove Park Agency Agreement

A motion was made by Commissioner Jacobson seconded by Commissioner Willhite and adopted by unanimous vote of the Board to approve the Agency Agreement between Polk County and Grove Park Township. (Agreement on file in the Administrator's Office)

2. BNSF Agreement

BNSF will be upgrading the crossing on CSAH 41 in McIntosh, MN. A motion was made by Commissioner Willhite seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the Agreement between Polk County and BNSF Railroad Company. (Agreement on file in the Administrator's Office)

3. County Ditch 85 Maintenance Request

A motion was made by Commissioner Strandell seconded by Commissioner Holy and adopted by unanimous vote of the Board to approve the work in County Ditch 85 and name Richard Sanders as Engineer over the project. (Petition on file in the Administrator's Office)

4. MOA Between NDDOT and NDSHPO

The Agreement between NDDOT and ND State Historical Preservation Office for the Climax Bridge replacement was discussed and presented to the Board. A motion was made by Commissioner Strandell seconded by Commissioner Holy and adopted by unanimous vote of the Board to approve the Agreement between NDDOT and NDSHPO and have the Chair of the Board sign the agreement. (Agreement on file in the Administrator's Office)

PUBLIC HEALTH

Sarah Reese, Public Health Director came before the Board with matters pertaining to her department:

1. Resolution (2022-68) Establish A Polk County Opioid Settlement Advisory Council

RESOLUTION (2022-68)

Establish A Polk County Opioid Settlement Advisory Council

The following resolution (2022-68) was offered by Commissioner Holy:

WHEREAS, Polk County has been awarded funds pursuant to the settlement of opioid litigation;

WHEREAS, Pursuant to the settlement agreement, County Public Health Departments have been tasked with convening multi-disciplinary meetings to determine how to spend said funds in compliance with the settlement agreement;

WHEREAS, Polk County Public Health, as the agency responsible for convening these meetings, desires that an Opioid Settlement Advisory Council be established, and a future proposed list of Advisory Council applicants be appointed to the Advisory Council;

NOW THEREFORE BE IT HEREBY RESOLVED, By the County Board of Commissioners of Polk County, the Polk County Opioid Settlement Advisory Council be established and convened by Polk County Public Health.

Commissioner Strandell seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Commissioner Strandell, Commissioner Willhite, Commissioner Lee, Commissioner Holy, & Commissioner Jacobson. NAYS: None.

ADMINISTRATION

Chuck Whiting, Polk County Administrator came before the Board with matters pertaining to his department:

1. 2023 Budget

Discussion was held with the Board regarding salary study findings, capital improvement projects, bonds, use of reserves, other possible adjustments, and effects on the 2023 budget.

With no further business the Board adjourned to reconvene at 8:00 o'clock a.m. November 1, 2022.

Joan Lee, Chair

ATTEST:

Charles S. Whiting, County Administrator
Clerk of the Board

October 25, 2022